

**San Francisco IHSS Public Authority
832 Folsom St., 9th Floor, San Francisco, CA
Governing Body – Regular Meeting
Minutes of November 9, 2021**

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| <p>Governing Body Members</p> <p>Melvin Beetle <i>President</i> Older Consumer Representative</p> <p>Sascha Bittner <i>Vice President</i> Younger Consumer Representative</p> <p>Daisy McArthur <i>Secretary</i> Union Representative</p> <p>Alex Madrid <i>Treasurer</i> Mayor’s Disability Council Member</p> <p>Tricia Webb Younger Consumer Representative</p> <p>Rita Semel Human Services Commissioner</p> <p>Robin Wilson-Beattie Younger Consumer Representative</p> | <p>Roll Call</p> <hr/> <p>Call to Order</p> <hr/> <p>Agenda & Minutes</p> <hr/> <p>Issues & Reports</p> | <p>Governing Body Members Present: Mel Beetle, Rita Semel, Daisy McArthur, Alex Madrid, Sascha Bittner, Robin Wilson-Beattie, Tricia Webb</p> <p>Also Present: Eileen Norman – <i>Executive Director</i>, Eren Gutierrez – <i>Deputy Director</i>, Loc Chau – <i>Finance and Operations Director</i></p> <hr/> <p>Melvin Beetle, President of the Governing Body, called the meeting to order at 1:15p.m. A quorum of the members was present.</p> <hr/> <ul style="list-style-type: none"> • The agenda was reviewed. Motion to approve the agenda was adopted. • The minutes of September 14, 2021 were reviewed. A motion to adopt the minutes was made by Alex Madrid. The motion was seconded by Tricia Webb. The minutes were unanimously adopted. <hr/> <ul style="list-style-type: none"> • Finance Committee Recommendation on FY2020-21 Audit: <ul style="list-style-type: none"> ○ Treasurer Alex Madrid introduced Jerrel Tucker to present the results of the annual fiscal audit. ○ Jerrel Tucker that the PA once again had a clean audit and there were no findings. ○ Mel Beetle motioned to approve the submission of the audit. Sascha Bittner seconded the approval. The Governing Body unanimously passed the motion. • Approval of FY2021-22 budget. <ul style="list-style-type: none"> ○ Alex Madrid asked Loc Chau to review the PA’s proposed budget for the next fiscal year. |
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- Loc noted that no major line item changes would be made for this next fiscal year. There would be enough in the budget to ensure program operations would continue as planned. Loc asked for the board to approve the budget to submit to DAS.
- The board unanimously approved the budget submission.
- The board commended Loc Chau for his phenomenal work this year on keeping the PA's budget and finances in excellent shape and for the great work he has done to secure the organization's finances.

President's Report

- Federal Bills to increase funding to Long-term care programs and Medi-Cal/IHSS programs are still in debate. Important for GB members to advocate to pass these bills.
- The IHSS Provider shortage still continues to be a barrier for those who don't have a Provider and more efforts need to be made to get more people doing this work.

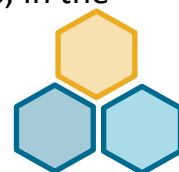
Director's Report

- Vaccinations for all IHSS workers has become mandatory. The Public Authority will only be collecting vaccination records for On-Call Providers (as they are PA Staff). Vaccination verification for all IPs will be done between IHSS Recipients and their Providers.
- The plan is for staff to return part-time to the office in January if COVID infections do not increase again. Eileen will keep board updated if plans change.
- This is Shakema Straker's last GB meeting as she will be resigning on December 15th. Eileen thanked Shakema for all her hard work over her 5 years of service.

Issues & Reports (Cont'd)

Programs Report – Eren Gutierrez

- The Registry team has been collecting COVID vaccination cards from On-Call Providers.
- We are still seeing an increase in referrals; in the



month of September, the Registry received 209 referrals.

**Commission &
Updates**

**Goal Planning
Discussion**

- A Goal Planning Worksheet (attachment) was given to all GB members to review and fill out prior to the next GB Meeting in January.
- Eileen will be making calls to each GB member to discuss what goals they would like the Governing Body to consider for the 2022 year.

**Meeting
Evaluation**

- All members agreed the meeting went well and thanked Shakema Straker for her hard work at coordinating all the GB Meeting during her time at the Public Authority.
- A unanimous accommodation was given to Shakema.

Adjournment

- Meeting adjourned at 2:30p.m.

